



B – Governance Process

Board of Governors Agenda

Background

The Northern College Board of Governors welcomes guests to meetings of the Board. In accordance with the *Ontario Colleges of Applied Arts and Technology Act, 2002*, meetings will be open to the public except for discussion of matters determined to be confidential, which will be held in camera, and of matters of a personal nature concerning an individual, which must be held in camera unless it is mutually agreed to do otherwise. Northern College fully embraces the principle of open meetings.

This policy is intended to supplement information contained in By-Law No. 1, and document the organization and structure of regular meetings of the Board.

Policy

The Board will ensure that all items of business at annual and regular Board meetings shall be dealt with in the open session (public) except for matters where confidentiality is deemed to be essential.

Procedure

1. General

- 1.1 The Board will schedule a minimum of six (6) meetings annually.
- 1.2 The Board meets on an agreed-upon date in September, November, January, March, May, and June. Regular meetings of the Board are not normally held in July and August.
- 1.3 Normally, Board meetings are scheduled for a total of three hours between 1:00 p.m. and 4:00 p.m.
- 1.4 Board members may participate in person, by video, or by teleconference.
- 1.5 Except for confidential items noted in By-Law No. 1, all meetings of the Board shall be open to the public. The Board shall ensure compliance with the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA).
- 1.6 Seating at the Board table is reserved for Board memors 135.26 Tm0 G[S]7(e)16(a)6(t)8(i)22



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2.6 Typically, the Board agenda includes the following categories:

1. Call to Order
 - 1.1 Remarks from the Chair
 - 1.2 Acknowledgement of Territory
2. Declaration of Conflict of Interest
3. Approval of Agenda
4. Presentations
5. Consent Agenda
 - 5.1 Approval of Minutes
 - 5.2 Program Advisory Committee Appointments
 - 5.3 Program Advisory Meeting Schedule